



Department: Theatre
Job Title: Venue Technician
Reports to: Head of Production

Background:

Shakespeare's Globe Trust is a unique international resource dedicated to the exploration of Shakespeare's work and the playhouses for which he wrote, through the connected means of performance and education. Together, the Globe Theatres, Globe Exhibition & Tour and Globe Education seek to further the experience and international understanding of the dramatic art in all its forms, but principally in relation to Shakespeare in performance.

Playing to over half a million theatre-goers on Bankside, producing over 10 productions a year and with a regular touring presence around the world Shakespeare's Globe's reputation grows year on year. The Theatre Department delivers a busy repertory system of productions in both the Globe Theatre over Summer and the Sam Wanamaker Playhouse over Winter. With Shakespeare at our heart we also produce new work and revivals to make up rich, dynamic and energetic seasons of plays. We aim to inspire both our Creatives and audiences by re-imagining our beautiful spaces with every production.

We have a growing network of worldwide relationships to which we tour alongside touring throughout the UK. In more recent years, we have transferred shows to the West End and occasionally to Broadway and are also extending our collaborative output through co-productions.

Through Globe on Screen we have captured many of our productions on film. These productions are available worldwide through cinema and DVD and for streaming and downloading via our own digital portal, Globe Player.

Purpose of the Job:

SGT is a large and complex centre with busy programmes of activity on the Globe stage, the Sam Wanamaker Playhouse and across site. We need a team of two technicians to manage and support the technical systems Front and Back of House to ensure the smooth running of rehearsals, performances, events and workshops every day of the week. Both our Theatres serve our three core activities – Theatre, Education and Exhibition, each with their own requirements.

Principal Responsibilities:

- Maintain our basic communications and sound systems – principally providing comms provision for Technical Rehearsals and Performances, maintaining the show relay systems and liaising with our Building Operations department on provision of the hearing loop

- Maintain and operate our specialist lighting systems – we have a fixed rig in both theatres which serves the needs of theatrical performances and workshops onstage as well as illuminating the architecture of our venues for visitors
- Lead on maintenance and coordination of our Multi Camera Archiving system across all activities
- Support technical requirements for special events
- Support rehearsal technical needs
- Service the technical needs for Access performances and events
- Care and maintain all Globe / SWP technical infrastructure including diagnosing faults, maintaining equipment lists and organising external testing where appropriate
- Lead on the H&S elements of the Lighting, Sound, Comms and Video infrastructure
- Day to day administration and housekeeping
- Support Filmed performances, for example, liaising with Directors of Photography, looking after power for OB trucks
- To facilitate 'extracurricular' operations tasked by the Head of Production – parties, events etc.

Person Specification

Essential:

- In depth technical understanding of lighting and sound systems and equipment
- Demonstrable professional experience in theatre
- A creative mind with the ability to problem solve both logistically and creatively
- A good understanding of theatrical performance needs and logistics
- Emotionally intelligent, with common sense and a good sense of humour
- Personal integrity and credibility
- Good communication skills, with an ability to communicate effectively at all levels
- Strong organisational and administrative skills with good attention to detail
- Working knowledge of H&S regulations
- Ability to work independently and as part of a team
- Self-motivated, and able to demonstrate initiative
- Reliable, discreet and conscientious with a positive and committed approach to work

Recruitment Information and Terms and Conditions

Full Time / Fixed Term Appointment (12 months)

[A full set of terms and conditions will be supplied with a contract of employment]

The SGT operates 7 days a week, nearly every day of the year across both theatres. The lighting, communication and archive systems are crucial to every department's operation. Two team members will be required to schedule these operations as well as days off and holiday.

Hours: 40 hours per week (exclusive of meal breaks). Flexibility of working hours will be required with some evening and weekend commitments for which, if these hours are worked, time may be taken off in lieu upon representation of this to, and with the express agreement of, the Head of Production. There are no extra payments for additional hours worked.

Salary: £24,000 - £28,000 per annum dependent on experience

Holiday: The annual holiday leave is pro rata of 28 days per calendar

Benefits: Discount in the Globe shop and onsite restaurants/cafes; free entry to Shakespeare's Globe Exhibition and to selected Globe Education events. SGT will auto-enrol eligible staff into a pension scheme, with required employer contributions

This job description is not a contract but is provided for an employee's guidance on the way in which the duties of the post are to be carried out. The content of the job description may change from time to time and the employee will be consulted over any substantial changes. As a term of employment you may be required to perform work not specifically mentioned above commensurate with the scope of your role within the Shakespeare Globe Trust.