



**GLOBE
EDUCATION**

PLAYING SHAKESPEARE WITH DEUTSCHE BANK 2018

Thank you for bringing your students to **Much Ado About Nothing** at Shakespeare's Globe. Just as you do at school, we operate a Code of Conduct to ensure the safety and enjoyment of all those on our site. Please ensure that your students follow our Code of Conduct whilst at the theatre and that this code is explained to them before your visit.

In order for the performance to run smoothly, we would be very grateful if you could be aware of the following issues and take appropriate measures where necessary:

1) Supervision of students

It is vital that your students are supervised at all times, both before and during the performance.

It is preferred that each school group contains one teacher per ten students (1:10) in order to provide adequate supervision, unless otherwise agreed.

Teachers must spread themselves evenly amongst their group whether standing or sitting.

Please be aware that stewards are not here to police behaviour, but may intervene in the event of disruption to the performance. In particular, noise in the yard can make it harder for groups who are seated to follow the play. The more you can do to prepare your students for the unique playing conditions of Shakespeare's Globe – including explaining the advantages of watching as a Groundling, and ensuring that they are appropriately dressed for the outdoors – the more they will gain from the experience.

2) Tickets

All tickets will be sent to schools in advance of your visit, unless otherwise agreed. Please ensure that each student has their own ticket before you prepare to enter the theatre. We advise that you hand out tickets as soon as possible when arriving on the Southbank, so that the Front of House staff can direct you to the correct seats/ places as quickly as possible. Groups who have not given out their tickets will be asked to distribute these before being allowed through the gates. Please ensure that if your group is being divided, the group leader in charge of each group has the correct tickets.

NB anyone leaving the theatre during the performance will need a ticket in order to be re-admitted.

3) Health & Safety / Front of House

When arriving at Shakespeare's Globe, please line your groups up on Bankside, near to the Groundling Gates. Please locate a member of the Education team once you arrive to register you. If your group is arriving in several smaller groups, it is helpful to us if staff have exchanged phone numbers to facilitate communication in the event of any problems or delays. Our stewards are your first point of contact should you need any assistance from Front of House staff; please be sure to identify your nearest steward upon entering the theatre. When you have reached your seat/place, please take a moment to locate your nearest emergency exit. In the event of an emergency, please ensure that you and your group follow

the instructions given by stewards and Front of House staff. Students with specific additional needs or particular mobility requirements should be identified to us **before** arrival, in order that we can plan accordingly to ensure a safe and comfortable visit.

4) Code of Conduct

We understand, and are pleased, that students will want to respond to the performance but we need your help to ensure that the action on stage can move on quickly. With this in mind, we have drafted a Code of Conduct for students (below) and would be grateful if you could **outline and discuss these few points with your students in advance of your visit**. If your students are not currently studying the play, we advise that you take some time to familiarise them with the plot beforehand, in order to support their engagement and understanding.

Guidelines

- Please ensure that all groups of students are supervised at all times.
- Please ensure that all mobile phones and MP3 players are switched off before the performance begins.
- Please make sure your students do not bring food or drink into the theatre.
- Please be aware that photography is **NOT** permitted during the performance, both for the purposes of safeguarding and for copyright reasons.
- As with any theatre experience, please ensure that your students remain silent throughout the performance; even low level talking from students can be very loud.
- If seated in the Middle and Upper galleries please ensure that students do not drop objects of any kind into the yard below.
- Please take a moment to locate your nearest emergency exit; stewards can help you with this.
- Please ask students not to block the stairways in the Lower, Middle and Upper galleries.
- If you are located in the Yard please ensure that your students do not sit down at any point, as this is both a contravention to our license and a health and safety risk. **Please note that umbrellas cannot be used inside the theatre, in any circumstances.**
- We would advise that students are instructed to use the toilet before or after the performance to avoid disruption with large numbers drifting in and out of the theatre.
- Students will not be permitted entrance without a ticket; please distribute tickets before entering the theatre. Students will need to keep their ticket with them at all times whilst on-site. If they leave the theatre at any point, they will need their ticket to return to their seat/place.
- After the performance, groups will not be able to congregate on the piazza. Please arrange a suitable meeting point for your students.

**We hope that you have a wonderful visit to Shakespeare's Globe.
If I can be of any assistance, please do contact me at any point.**

Enjoy the performance!

Rosanna Fenning

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